

EMS PERSONNEL

**ADVANCED EMERGENCY MEDICAL TECHNICIAN (AEMT)  
CERTIFICATION/RECERTIFICATION**

**POLICY #2300**

---

- I. **Authority:** Health and Safety Code, Sections 1797.170, 1795.175 and 1797.210, California Code of Regulations Title 22, Chapter 3, sections 100101-100130.
  
- II. **Purpose:** To establish the requirements for Advanced EMT (AEMT) certification/recertification in the County of Imperial.
  
- III. **Policy:**
  - A. To be eligible for certification as an AEMT in Imperial County, the candidate must meet the following criteria:
    1. **Initial Certification:**
      - a. Must be 18 years of age or older.
      - b. Must hold a valid AEMT Course Completion Record from an approved AEMT course.
      - c. Must possess a current CPR Card (Health Care Provider/Professional Rescuer or equivalent).
      - d. Must submit to a California Department of Justice (DOJ) live scan and Federal Bureau of Investigation (FBI) criminal background check if not performed for EMT certification (separate from any agency requirement).
      - e. Complete an AEMT application.
      - f. Application for certification must be made within two (2) years of being issued an AEMT Course Completion record.
      - g. Pay established local and state fee.
      - h. Provide proof of affiliation with an approved AEMT and/or pre-existing EMT-II service provider.
      - i. Successfully complete a precertification field evaluation by a designee of the EMS Medical Director.
      - j. An AEMT shall only be certified by one (1) AEMT certifying entity during a certification period.

EMS PERSONNEL

**ADVANCED EMERGENCY MEDICAL TECHNICIAN (AEMT)  
CERTIFICATION/RE-CERTIFICATION**

**POLICY #2300**

---

- k. Certification as an AEMT shall be valid for a maximum of two (2) years from the effective date of certification. The expiration date shall be the final day of the month of the two (2) year period.

2. Recertification:

- a. Hold a current AEMT certification in the State of California.
- b. Complete 36 hours of approved continuing education (CE) within two (2) years prior to application for recertification.
- c. Present a current CPR Card (Health Care Provider/Professional Rescuer or equivalent).
- d. Submit to a California Department of Justice (DOJ) live scan and Federal Bureau of Investigation (FBI) criminal background check if not yet completed for County of Imperial EMS.
- e. Submit a complete AEMT skills competency verification form.
- f. Complete an Advanced EMT recertification application
- g. Pay established local and state fee.
- h. Provide proof of affiliation with an approved AEMT and/or pre-existing EMT-II service provider.
- i. An AEMT shall only be certified by one (1) AEMT certifying entity during a certification period.
- j. Certification as an AEMT shall be valid for a maximum of two (2) years from the effective date of certification. The expiration date shall be the final day of the month of the two (2) year period.

3. Lapse in Certification:

- a. For a lapse within six (6) months, the individual shall comply with the original requirements for re-certification.
- b. For a lapse of six (6) months or more, but less than twelve (12) months, the individual shall comply with the original requirements for

EMS PERSONNEL

**ADVANCED EMERGENCY MEDICAL TECHNICIAN (AEMT)  
CERTIFICATION/RECERTIFICATION**

**POLICY #2300**

---

recertification and complete an additional twelve (12) hours of continuing education for a total of forty-eight (48) hours of training.

- c. For a lapse of twelve months or more, but less than twenty-four (24) months, the individual shall comply with the original requirements for recertification and complete an additional twenty-four (24) hours of continuing education, for a total sixty (60) hours of training, and pass the written and skills certification exam.
- d. For a lapse of greater than twenty-four (24) months the individual shall complete an entire Advance EMT course and comply with the original requirements for initial certification.

B. Notification responsibilities:

1. The AEMT shall be responsible for notifying County of Imperial EMS of her/his proper and current mailing and residential address and shall notify County of Imperial EMS in writing within thirty (30) calendar days of any and all changes of the mailing and residential address, giving both the old and the new address, and California Emergency Medical Services Authority (EMSA) AEMT central registry number.

C. An application for certification or recertification shall be denied without prejudice and does not require an administrative hearing, when an applicant does not meet the requirements for certification or recertification, including but not limited to:

1. Failure to pass certification or recertification examination.
2. Lack of sufficient continuing education.
3. Failure to furnish additional information or documents requested by the certifying entity.

EMS PERSONNEL

**ADVANCED EMERGENCY MEDICAL TECHNICIAN (AEMT)  
CERTIFICATION/RECERTIFICATION**

**POLICY #2300**

---

4. Failure to pay any required fees.
- 
- D. The denial shall be in effect until all requirements for certification or recertification are met. If a certificate expires before recertification requirements are met, the certificate shall be deemed a lapsed certificate and subject to the provision pertaining to lapsed certificates.
  
  - E. An individual who is a member of the reserves and is deployed for active duty with a branch of the Armed Forces of the United States, whose California AEMT certificate expires during the time the individual is on active duty or less than six (6) months from the date the individual is deactivated/released from active duty, may be given an extension of the expiration date of the individual's AEMT or EMT-II certificate for up to six (6) months from the date of the individual's AEMT or EMT-II certificate upon compliance with the following provisions:
    1. Provide documentation from the respective branch of the Armed Forces of the United States verifying the individual's dates of activation and deactivation/release from duty.
    2. If there is no lapse in certification, meet the requirements for recertification. If there is a lapse, meet the requirements of a lapsed certification.
    3. Provide documentation showing that the CE activities submitted for the certification renewal period were taken not earlier than thirty (30) calendar days prior to the effective date of the individual's AEMT or EMT-II certificate that was valid when the individual was activated for duty and not later than six (6) months from the date of deactivation/release from duty.

EMS PERSONNEL

**ADVANCED EMERGENCY MEDICAL TECHNICIAN (AEMT)  
CERTIFICATION/RECERTIFICATION**

**POLICY #2300**

---

4. For an individual whose active duty requires the use of AEMT or EMT-II skills, credit may be given for documented training that meets the requirements of Chapter 11, EMS CE Regulations (Division 9, Title 22, California Code of Regulations) while the individual was on active duty. The documentation shall include verification from the individual's Commanding Officer attesting to the classes attended.

---

APPROVED:



---

Bruce E. Haynes, M.D.

EMS Medical Director